

September 2026

Dear Parents and Carers,

Subject: Important Notice: Emergency Procedure Rehearsal – Wednesday 16th September

I am writing to inform you that on Wednesday 16th September at 12:00 pm, both Stoke Damerel and Scott College will be conducting a routine joint rehearsal of our safety procedures, including our lockdown and evacuation protocols.

Safety is our highest priority, and regularly practising these procedures ensures that all students and staff know how to respond calmly and effectively in the unlikely event of an emergency.

Please be assured that this is purely a standard drill. Members of staff will be briefing students in advance so they understand what to expect and do not feel concerned. We understand events like this can feel upsetting for some children, so parents/carers may want to talk this through with their child before the day. The exercise is expected to take a short amount of time, after which normal lessons will resume promptly.

Thank you for your ongoing support in keeping our campus community safe.

Yours sincerely,

Mr Oakes



Headteacher

Stoke Damerel & Scott College Campus

Mr M. Oakes, Headteacher

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