

19.12.23

Dear Parent/Carer,

I would like to extend my thanks to all parents and carers for the continued support and guidance given to our students throughout this year but particularly during this mock exam season. We have not only been focused on the preparation for their exams but have also had a number of events that have supported the students in making decisions and preparing for their futures at this crucial time in their educational journey.

Enclosed with this letter is your child's Mock exam results. These grades will show you the progress and achievement so far this year for your son/daughter.

Parents evening

You will be able to discuss your son's/daughter's current grades and progress at our Year 11 Parents Evening on January 11th 2023. In order to fit sufficient meeting slots into this time frame, each meeting will last for 5 minutes. I would like your son/daughter to be present at these meetings so that they can be involved in any discussions with teachers. Therefore year 11 will NOT have lesson 7 on this day.

Please visit <u>https://scottmhc.schoolcloud.co.uk/</u> to book your appointments. Please also use the supporting letter to help you with this. Your login will be authenticated by your title and your surname, which must match the data we hold. The online booking system will open at 9am on Wednesday 20th December and will close at 3pm on Thursday 11th January. Should you wish to make any changes after this date please contact the College reception on 01752 987101.

On the same evening there will also be an information stand on vaping and online safety with Mr Kelly.

On the parents evening night please arrive at the front reception area and you will be directed to the different venues for the parents evening.

Sixth Form Open Evening

There is also our upcoming Sixth Form Open Evening which is taking place on **Thursday February 1st 2024**. We look forward to welcoming you to this very important evening.

Please can I wish you all a Merry Christmas and we look forward to seeing all students on Monday 8th January 2024.

Yours faithfully

Mr S Gill Senior Assistant Headteacher

Scott Medical and Healthcare College • Somerset Place • Plymouth • PL3 4BZ Tel: 01752 987010 • www.scottcollege.co.uk

Scott Medical and Healthcare College is part of the Greenshaw Trust

The Greenshaw Learning Trust is a charitable company limited by guarantee registered in England & Wales. Company number 763394, registered office Greenshaw Learning Trust, Grennell Road, Sutton, SM1 3DY



Parents' Guide for Booking Appointments



Browse to https://scottmhc.schoolcloud.co.uk/

Fitle	First Name	Sum		
Mrs •	Rachael	Abb		
Email		Confirm Email		
rabbot4@gmail.c	om	rabbot4@gmai	Lcom	
tudent's De	tails			
First Name	Surname		Date Of Birth	

Click a date to continue

esday, 14th Septe

Step 1: Login

Fill out the details on the page then click the Log In button.

A confirmation of your appointments will be sent to the email address you provide.

eptember Parents Evening

ress and will take place on 13th and 14th ember. that on the 13th there will be sessions able both in-person and via video call. Step 2: Select Parents' Evening

Click on the date you wish to book.

Unable to make all of the dates listed? Click I'm unable to attend.

Choose Booking Mode
Select how you'd like to book your appointments using the option below, and then hit Nex
Automatic Automatically book the best possible times based on your availability
O Manual Choose the time you would like to see each teacher
Next

Step 3: Select Booking Mode

Choose *Automatic* if you'd like the system to suggest the shortest possible appointment schedule based on the times you're available to attend. To pick the times to book with each teacher, choose *Manual*. Then press *Next*.

We recommend choosing the automatic booking mode when browsing on a mobile device.

Choose Teachers

Set the earliest and latest times you can attend, select which teachers you'd like to see, and ther press the button to continue.

Choose earliest and latest times



Step 4: Select Availability

Drag the sliders at the top of the screen to indicate the earliest and latest you can attend.

f ther	e is a teacher you do r	not wish to	see, please untick then	n before you continue.
Ben	Abbot			
	Mr J Brown SENCO		Mrs A Wheeler Class 11A	

Step 5: Choose Teachers

Select the teachers you'd like to book appointments with. A green tick indicates they're selected. To de-select, click on their name.

Confirm Appointment Times the following appointments have been reserved for two minutes. If you're happy with them, please choose the Accept button at the bottom.							
17:10	Mr J Sinclair	Ben	English	E6			
17:25	Mrs D Mumford	Ben	Mathematics	M2			
			French	14			

Step 6: Book Appointments (Automatic)

If you chose the automatic booking mode, you'll see provisional appointments which are held for 2 minutes. To keep them, choose Accept at the bottom left.

If it wasn't possible to book every selected teacher during the times you are able to attend, you can either adjust the teachers you wish to meet with and try again, or switch to manual booking mode.



Step 7: Book Appointments

Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable.

To change an appointment, delete the original by hovering over the blue box and clicking *Delete*. Then choose an alternate time.

You can optionally leave a message for the teacher to say what you'd like to discuss, or raise anything beforehand.

Once you're finished booking all appointments, at the top of the page in the alert box, press *click here* to finish the booking process.

ay, 14th S 🗖 Sub ē 1 . cribe to Calend and will take on 13th and 16:15 English Mr Mark Lut 16:30 Miss Bina Pate September Parents Evening 2 appointments from 16:00 to 16:45 Monday, 13th September Monday, 13th September September Parents Evening 2 appointments from 15:00 to 15:45

Step 8: Finished

All your bookings now appear on the My Bookings page. An email confirmation has been sent and you can also print appointments by pressing *Print*. Click *Subscribe to Calendar* to add these and any future bookings to your calendar.

To change your appointments, click on Amend Bookings.