

Dear Parents / Carers,

As you are aware the leadership team under my direction are working across both Stoke Damerel and Scott College on the shared campus providing the much needed capacity to add leadership expertise. We will be adding the names of the leadership team to the website, and would like you to be aware of our Designated Safeguarding Officer, Mr Simon Kelly ([skelly@scottcollege.co.uk](mailto:skelly@scottcollege.co.uk)). Just to give you some background and reassurance: I was part of the team that wrote the original bid for the Health Studio School specifically writing the curriculum model; and was the Executive Principal under the previous trust overseeing Montpelier, Scott College and Stoke Damerel. I wish to reassure you that the schools will remain separate entities, and feel passionately that the specialism of Scott College remains. In fact moving forward I would like to strengthen the opportunities for our students to prepare them for a career in the healthcare system.

I am aware that there have been some staffing absences that have impacted on students learning, and a change of timetable this week should address this to ensure that: specialist teachers are in front of children; the amount of PSHE in year 9 is reduced to 2 hours; increasing the English teaching in Year 11; and ensuring that all Sixth Form independent study periods are supervised with a room they can study in.

We wish to make full use of the extensive facilities across the campus, utilising the performance theatre for assemblies and PE facilities as well, so that they are available for Scott College students.

You will notice that the expectations and standards that are expected of our students are high. Today all students had an assembly where we shared with them that there are some clear barriers that are impacting on the time spent learning in lessons:

- Not all students arrive on time to school or to lessons following breaks
- Not all students arrive with the correct equipment, uniform, or even with a timetable
- Not all students settle quickly into learning in lessons.

As a result, we will be supporting students to make the right decisions so that there is a 'consistent' expectation across the college which will help all students.

### **School Arrival Times**

To ensure the college site remains safe and secure the gates open at 8.25am and close at 8.35am. They are not permitted on site before that time unless attending a supervised activity. Between 7.45am and 8.15am students with an 'early pass' will enter the Stoke Damerel reception where they will be registered by Mrs Gill and taken into the canteen for a free breakfast. All other students will enter the site at 8.35am via the side gate only (Sixth Form students can use the front entrance). Mrs Gill will issue 'early passes' where needed.

### **Punctuality to lessons**

Students are expected to arrive at lessons on time so that the lessons can start punctually without interruption. Students now arriving late to lessons without a valid reason or escorted by a member of staff will be placed in the AR isolation room. The AR room will be within the campus. Parents will be notified by a call or text to say that their child has been placed in the AR room. They will remain for 6 lessons, and will not finish school until 4pm on that day. This will start from Wednesday 9th March. From my experience this will immediately reduce wandering, truancy and students interrupting the start of lessons.

### **Equipment**

Time is wasted in lessons giving out equipment – the 'tools for learning'. In addition, students do not know their timetable and waste time having to ask at the reception. All students today have been issued with a new pencil case containing all the equipment they need, and this should remain separate from any additional items they wish to carry. These will be checked every morning. If items get lost, they can be purchased at our school shop OUTSIDE of lesson time (before school, break, lunch). Likewise, all students should have a school bag and will now be expected to carry their books for the day.

Once we have resolved these interruptions students will have what they need and be in lessons on time learning. Many many students get this right everyday, but this will help all students so that lessons can proceed with minimal disruption, and we can concentrate on students progressing with their learning and engaging in opportunities to support their career pathways.

If you have any questions or need any clarification on any of these expectations please contact the tutor in the first instance.

Yours faithfully,



Anita Frier  
Headteacher